



## Architectural Standard

### Standard for Mailboxes for Disabled Unit Owners

**Scope:** To establish uniform guidelines to homeowners and contractors for the installation of mailboxes for homeowners with disabilities for condo units located within The Preserve Association.

**Standard:** All mailboxes are to be made of metal, vinyl, or fiberglass and must be white in color. Homeowners with disabilities must request permission from the board of directors, using an improvement application form prior to placement of mailboxes near the front door of any condo unit to document such approval. The improvement application must designate the location for the placement of the mailbox and must include a written approval from the US Postal Service for delivery to the door.

**Responsibility:** In all applications where the homeowner chooses the placement of a mailbox near the front of the building, the homeowner accepts future responsibility for the maintenance and upkeep of the mailbox. If the unit is sold after installation, the new homeowner assumes the same responsibility, or may choose to remove the mailbox if no longer needed. If the mailbox is removed, any damage to the exterior siding must be remediated by the homeowner.

**Effective Date:** 3/24/20